North Yorkshire Moors Railway Trust

Thinking of Making a Donation to the Archive?

The North Yorkshire Moors Railway is a fully accredited Museum. It holds a wide range of items within its Collection, from historic rolling stock, lineside artefacts, papers, photographs to other ephemera related to its history. The Collection focuses on the former North Eastern Railway Area with particular reference to Grosmont to Pickering.

Whilst the aim is to continue to develop the Archive and items are still being added to the Collection, **we would ask potential donors not to leave the item at the railway prior to confirmation from the Archive Team that the item can be accepted.**

If you are interested in enquiring about making a donation of item(s) to the Archive, we would ask you as the first step to complete the form below providing your details and that of the item(s) offered and return it to -

NYMRT Archive Department, c/o 12 Park Street, Pickering YO18 7AJ or via email archive@nymr.co.uk.

Your offer will then be considered against the Collection policy criteria, and you will be notified of the outcome by the Archive Team.

We are not able to accept every item which is offered to us and would ask anyone considering offering an item/s that we may have to turn down the offer.

How do we choose what to accept for inclusion?

We follow a series of criteria when considering whether to accept offers of objects as follows:

- Does the item comply with our collection policy?
- Do we already have it in the collection?
- Is it related to the railways of the North East Region or North Yorkshire Moors area?
- Does it have stated provenance or history?
- Is it in a reasonable condition?

For more information, please read our collection policy on the website which we use to help us manage the collection and avoid taking objects that we cannot easily store and/or would be more appropriate to another archive or museum.

www.nymr.co.uk/archives

If the objects meet the requirements above you will be asked to complete two forms (an entry form and a transfer of title form) to certify that you wish to donate them to the Archives to be part of the Collection. However, should all the requirements not be met at this stage, the object(s) will be returned.

Thank you

Archive Department

North Yorkshire Moors Railway Trust

Thinking of Making a Donation to the Archive?

Making a donation - Initial enquiry form

If you are interested in offering an item/items to the Archive which you think will fit with the NYMRT's Collection policy, in the first instance, please complete the form below and send it to NYMRT Archive Department, c/o 12 Park Street Pickering YO18 7AJ or via email to archive@nymr.co.uk.

Please do not leave any items at the railway until the Archive has confirmed they would be interested in including the item(s) in the Collection. Further information may need to be sought prior to a decision being made.

Thank you.

Donors Name:
Address:
Telephone:
Email:
Brief Description of Item to be considered for donation (please enclose photograph if possible):
Is the Donor also the owner of the item/s? If not, please also provide the owners contact details:
Date form completed:

For Archive Team use only:

Date received	
Reference number	
Entered on new items system	