




North Yorkshire Moors Railway Guidelines for Maintaining Safety during Party Visits

These guidelines are issued to ensure the safety of everyone in the party. Please make sure that all accompanying adults are made aware of these.

- There must be adequate supervision of children at all times, in line with DfES recommendations or those set by your own Local Authority.
- As the Railway becomes very busy, it would be a good idea to make sure that your party is easily identifiable e.g. all wearing brightly coloured caps, or all wearing uniform. You might want to put a label on each child with the school's name and a contact phone number on. However, please do not put the child's name on the label.
- As some surfaces may be uneven and/ or slippery, particularly in wet weather, everyone must **walk sensibly** whilst visiting the railway, making sure that they can see where they are going at all times.
- Groups should have at least one first aider accompanying their party.
- Children must be warned to stand away from the edge of the platform at all times.
- Children must be reminded not to touch equipment belonging to staff or volunteers of the railway who may be working on the platforms.
- Children must be told not to run hands along the fences in case of splinters.
- Please ask children not to handle plants which might be growing in beds or tubs on the platforms, they may irritate children with allergies.
- Warn children of the possibility that a locomotive may whistle or let off steam whilst in the platform. This can sound loud and may alarm children unless they are prepared for it. Please reassure members of your party that this is a perfectly normal occurrence.
- Please ensure that children wear suitable clothing and footwear for the trip – be aware that children may get dirty around the railway. Trains sometimes emit sooty deposits

which are difficult to remove from clothes, so please don't wear light coloured clothing!

- Children must be properly supervised when visiting toilets. If it is not possible for the child (ren) to be accompanied into the toilet building, then an accompanying adult should stand outside the door.
- In the event that a child is separated from their group please ensure that children know they can safely approach any member of staff (easily identifiable by an official badge with the NYMR logo on it.) 
- Children should be reminded to be careful when using hot taps in toilet building.
- Please make sure that children stay well away from open fires and that they do not throw anything into them.
- In order to ensure the safety of children when getting on/ off trains, they must have their hands free. Please ensure that children have their bags on their backs/ shoulders.
- At Pickering, there is a large gap between the train and the platform. Please wait until a box step has been placed by the door before attempting to get on or off.
- Children must be warned to keep fingers away from windows and door edges in case they get trapped.
- Please remind children/ adults in the party not to attempt to open doors until the train is at a standstill.
- Whilst travelling, all children must remain properly seated at all times unless going to the toilet.
- Please warn children not to lean out of windows at any time. There is a very real danger of injuring their eye(s) due to soot blowing past.
- Please be careful when stowing luggage. Do not put heavy items on to luggage racks. Preferably do not put coats on racks either in case they slip off.
- Please ensure that you limit the number of children visiting the shop at a time and make sure they are supervised adequately while they are inside.
- Never allow children to walk on or near the track.